

# CHRIST LUTHERAN CHURCH

christlutheranlouisville.com • (502) 267-5082  
9212 Taylorsville Road Louisville, KY 40299



**Job Title:** Director of Youth and Young Adult Ministry

**Supervisor:** Lead Pastor

**FLSA Status:** non-exempt, part-time, 30 hours per week

## **General Summary:**

Develops trustworthy relationships with youth, parents, young adults, and member leaders. Leads educational and spiritual development programs for youth (Spirit Group - GIFT) and young adults (mostly under 30) in cooperation and approval of the Church Council, the Pastor, and the Youth committee. Helps our youth in their spiritual formations and helps them grow comfortable expressing faith in conversation and living out that faith. This role will also act as an anchor for college aged students and young adults while they incorporate their faith into their adult lives.

## **Job Functions:**

- In conjunction with the Christian Education committee and pastor: Coordinate and oversee the Sunday school classes' enrollment, syllabus, scheduling, and instructions for: Spirit Group (ages 4-11), GIFT – Growing In Faith Together group (Middle and High School) and family focus classes.
- Co-teach confirmation classes.
- Help organize youth-led worship services (at least once a year)
- Plan and organize confirmation/youth retreat (at least once a year)
- With the Youth Committee: Plan, organize, and lead Middle and High Schools' (GIFT) events, such as, service projects, annual mission trips and fellowship/social events.
- Organize the youth to attend local and national youth gatherings such as Youth Quake, Synod/conference and National Youth gatherings.
- Coordinate and collaborate with the Youth Committee fundraising events to assist with costs of youth events.
- Plan and develop young adult events that promote community through fellowship, fun, and faith development.
- Prepare and submit for approval an annual budget for youth to be used in the execution of duties.
- Serve as a positive role model and mentor for the youth and young adults.
- Attend and participate in Youth committee meetings as scheduled.
- Perform other duties assigned.

# CHRIST LUTHERAN CHURCH

christlutheranlouisville.com • (502) 267-5082  
9212 Taylorsville Road Louisville, KY 40299



## **Job Requirements:**

1. Demonstrates good project management, organizational, interpersonal budget skills.
2. Ability to express his/her faith.
3. Excellent written and verbal communication skills.
4. Ability to maintain confidentiality and trust without discrimination.
5. Conducts themselves and dresses appropriately both in and out of the church setting.
6. Current or past membership in a church of a recognized denomination.
7. Knowledgeable of computer and smartphone workings
8. Flexibility and personal initiative
9. Available on Sunday
10. Able to function under moderate to general supervision.
11. Must have a driver's license and pass a background check

## **Preferred:**

1. A Bachelor's degree from an accredited college or university, preferably in the area of education, training, child/youth development, social or human services is preferred.
2. Lutheran affiliation
3. Experience with cultural diversity

## **Experience**

1. Must have:
  - a. Documented experience working with older youth.
2. Preferred:
  - a. Paid experience working with middle and high school youth.
  - b. Demonstrate program development experience.

## **Physical requirements:**

- Ability to work around and with small children including sitting, standing, running, and climbing stairs.

## **Job Description Adjustments**

Goals and expectations within each of the above listed functions will be arrived at jointly and agreed upon by the Director of Youth and Young Adult Ministry, Lead Pastor, Church Council, and Youth Committee. If any party above feels that written adjustments to the above duties are necessary, an amendment shall be drafted, dated, and signed by a representative of the Church Council and the Director of Youth and Young Adult Ministry